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Tel: (029) 2087 2087

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## AGENDA

<b>Committee</b>	CONSTITUTION COMMITTEE
<b>Date and Time of Meeting</b>	TUESDAY 14 MAY 2013 AT 5.00PM
<b>Venue</b>	COMMITTEE ROOM 2, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	County Councillor Furlong (Chairperson); County Councillors Aubrey, Cowan, Goodway, Gordon, Hyde, Keith Jones, Kelloway, Knight, Magill, Marshall and Walker
<b>Terms of Reference</b>	<p>To review the Council's Constitution, and to recommend to Council and/or the Cabinet any changes, except that the Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-</p> <ul style="list-style-type: none"><li>(a) drafting improvements to enhance clarity and remove minor anomalies;</li><li>(b) updating to reflect legislative changes and matters of record;</li><li>(c) amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the Section 151 Officer being sought).</li></ul>
<b>1.</b>	Apologies for Absence
<b>2.</b>	Declaration of Interests - to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct
<b>3.</b>	Minutes  To approve the minutes of the meeting of the Committee 12 March 2013 – attached
<b>4.</b>	Officer Delegations – Changes in the Council's Management Arrangements
<b>5.</b>	Review of Decision Making Arrangements – Scoping Report



6. Council Procedure Rules – Member Feedback – report attached

**JON HOUSE**  
Chief Executive  
8 May 2013

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